



Building professionalism in project management

**Project Management Institute
Michigan Capital Area Chapter**

PMI-MCAC Board of Directors 1/3/2006 Meeting Minutes

Meeting: January 3 2006 7:00 PM **Location:** PTD Conference Room, 4th Floor, 3001 Coolidge, East Lansing

President's Corner- Stanley Samuel

- Strategic Planning meetings were discussed for February. Stan will propose dates and get Board feedback.
- VP Publicity Amita Das resigned for health reasons. John will contact Charlie Kidd as a possible replacement
- Stan will be a guest speaker at a project management Special Interest Group promotion meeting at MDOT. Viji Jayaraman might accompany Stanley
- Board members should review the information in Stan's e-mail concerning a Leadership Institute Masters course, and if interested, register by the 1/23 deadline.

Communications- Cathy Pelham

- Job offers will be posted on the PMI-MCAC website as a service to members, but not forwarded to the listserv. The Board requested all job offer postings have a start and end date, and a disclaimer that PMI-MCAC is not responsible for the solicitation.

Webmaster- David Smith

- Dave provided additional information on the web update proposal recommending a switch to CMS. There has been considerable discussion around this issue, but no decision was reached.
- Dave also provided statistics on the website

Programs- John LeTourneau

- John identified confirmed schedule items, although the March meeting location has not been finalized
 - 02/21/2006 - MSU - Spartan Stadium Expansion - Tim Webster, Barton Malow/Clark
 - 03/21/2006 - Lansing Common Ground Festival - Kevin Meyer
 - 04/19/2006 - Professional Development Day
 - 05/16/2006 - EDS' Implementation and Operation of Program Offices - Earl Joki
 - 09/19/2006 - The GM Plant project - Roman Lasik
 - 10/17/2006 - PM History - Mark Kosar Holland
- John discussed the best approach to incorporating various bonus programs within the current schedule

Logistics- Pam Sawatzki

- The process by which program meeting announcements are distributed was clarified. The flow is Pam to John to Stan for approvals; to Dave for posting on the website, and to Cathy with the link which will be distributed to the ListServ.

Publicity- Amita Das

- Stan reminded Board members to get their material in for the [January newsletter](#).

Membership- Dan Buonodono

- No report

Professional Development- Amy Piper

- Amy provided a brief update on PDD day
- Amy discussed adding dates to the program meeting schedule

Finance- Karl Meier

- Karl provided a current Financial Statement

Special Projects- Dean Feldpaucsh

- Dean discussed the options available for a Lugnuts evening. The Board requested additional time to decide on the most appropriate option.

Outreach- Judy Walsh

- No report

Carry Forward Action Items:

- Cathy will provide missing minutes.

NEXT MEETING:

The next Board meeting is **February 7th from 6:30-7:30 at PTD**