



Building professionalism in project management.

**Project Management Institute
Michigan Capital Area Chapter**

Board of Directors Meeting Minutes

Meeting Date: March 3, 2009

Location: PTD Conference Room, 4th Floor, 3001 Coolidge, East Lansing

Time: 5:30 – 6:45 PM

President: Amy Piper

- Was not able to attend
- We postponed until April the Website Demo
Colby Clark Affiniscape - The Leader in Association Technology
Direct 512-366-7056 • Toll-Free 800-644-9060 x7056
Amy is requested to confirm expected costs and request list of several sites they have designed.
This will permit the Board an opportunity to review other sites before scheduling the demo
- Is the Strategic Planning Session still planned for Saturday March 14 from 9 – 3
If so, where ??
What is the deadline for submitting information to PMI?

Past President: John LeTourneau

- Seeking a LinkedIn backup for when he is not available – Charlie will be John's backup

Communications: Amita Das

- Will not be able to attend.
- Needs to know the Monthly meeting speaker's name and details to post on website and distribute through listserv.

Programs: Sam Roberts

- Ill and unable to attend
- Board members need updates for the March / April / May programs

Logistics- Randy Jobski

- Need program (primary and bonus) info to post on Acteva
- Will confirm we are going with Waterford for March – May and will get contract in place
- 10-year Anniversary – No hotel
Discussion lead to decision to include 10-year celebration as a part of the October PDD.
Board will finalize plans during April Board meeting
- Questions / Comments on attendance or eval info I sent yesterday?
- Randy does not plan to serve on the Board after the end of this year
- Presented for consideration – MCAC enforce the policy...
Anyone who does not register in advance will be charged an additional \$5 at the door. If you are not pre-registered, we may be unable to accommodate you due to venue limitations. Reservations must be made one week ahead of the scheduled meeting date.

M-S-Consensus – Remind and enforce Board and Members of stated registration policy

Publicity: Charlie Kidd

- Reminded Board members that newsletter articles will be needed by 5 PM on 03/08/09.

Membership: John Oldham

- Chaired the meeting
- Board agreed to remind our membership to log the PDUs for 2008 Practitioner of Professional Project Management Services
- Report on current membership – 212 members with 156 PMP certified

Professional Development- Marjorie Greer McIntyre

- PMP Exam Prep Study Group has 21 students with one more month of classes
- Collecting names and contact information for those who are interested in next study group
- PDD 2009 – focus will be *Developing the Project Manager*
- PMI-MCAC Library
- Mentioned a contact from PDUs2Go.com ~ Marjorie will check further, before we promote
- Requested approval to order a new book about the new PMBOK 3rd edition

M-S-Consensus – Approval to pay for new PMBOK book

Finance- Karl Meier

- Provided financial statements
- Approval of 2008 tax return
- Reminded all of the need to prepare for May election

Special Projects- Marcia Jones

- Has been working on 10 year celebration – working to obtain event speakers
Following discussion to combine PDD and 10 year event - she will support efforts to make this happen

Outreach: Arun Sampath

- Thanked Marjorie for the contact of another volunteer
- Reported his recent presentation to American Records Management Association (AMRA) went very well
- Is planning a presentation to another organization toward the middle of this year

Webmaster: Ashok Kumar

- No Update