



MI Capital Area Chapter PMI

June 14, 2002
11:00 – 3:00 PM

Landmark Bldg 3rd Floor Conference Room

Type of Meeting:	Board/Transition Meeting
Next Meeting:	Thursday Aug 8th, 4:00- 5:00 PM Board Meeting Location: Jackson National Life – Rick will send out directions
Board Members Present:	<i>Present:</i> Richard Cummings, Dan Buonodono, Joe Gawle, Vijaya Jayamaran, Mark Lawrence, Kristen Mullaney, Cathy Pelham, Amy Piper and Pam Sawatzki <i>Absent:</i> Ruth Mealy, Karl Meier and Maureen Myers
Decisions:	<ul style="list-style-type: none"> Attendance will not be allowed to the monthly program meeting without payment in full regardless of partaking in the dinner portion of the evening. Motion passed with 7 for and 1 against.
Open Issues	<ul style="list-style-type: none"> Lunch meetings
Minutes	
11:00-3:00 PM	Committee Updates
Communications	<ul style="list-style-type: none"> <i>Review of Minutes</i> – Approved minutes from 3/18/02 and 5/14/02 Board Meeting <i>Board Meetings for 2002-03:</i> 2nd Thursday, 4 PM @ Jackson National Life <i>Transition</i> – Kristen and Joe will transition in July <i>Listserv</i> – Will stay with the State as Joe is a State employee
Membership	<ul style="list-style-type: none"> <i>Currently have 200 members</i> <i>Chapter Presentation</i> – Board members will get comments to Maureen by end of June.
Publicity	<ul style="list-style-type: none"> <i>Speaker Guidelines</i> - Viji and Kristen will work on this in July and will provide draft to the board in August. <i>Summer Newsletter</i> – to the members about Kerzner program, email reminder, and opportunities for upcoming committees.
Professional Development	<ul style="list-style-type: none"> <i>Transition</i> – Viji will work with Amy on transitioning, mainly PDU's process. <i>Library</i> – Mark will take on the duties from Tonyia for the Library. <i>Member Survey</i> - Add to survey a question about a cost for speaker attendance only (ex. \$10 w/o dinner).
Programs	<ul style="list-style-type: none"> <i>Transition</i> – Pam and Karl will transition in July. <i>Speaker Gifts</i> – Pam to generate some ideas for the coming year for the next board meeting.
Logistics	<ul style="list-style-type: none"> <i>Transition</i> - Mark will transition over to Pam in July. <i>Late Program Entrants</i> – Pam and Joe will get together to work out a process.
Finance	<ul style="list-style-type: none"> <i>No Formal report Given</i>
Special Projects	<ul style="list-style-type: none"> <i>Chapter Summer Get-Together</i> – Cathy will work with Rick to start to plan this for next summer. Dan Belcher has offered to assist as well. <i>Discs</i> – Kristen to make file discs and give to Cathy to make CDs for the library. <i>Kerzner Prep</i> – <ul style="list-style-type: none"> Needs to know when to put into newspapers Kristen will resend email and work with Cathy on getting something into the Lansing Chamber Magazine.
President's Corner	<ul style="list-style-type: none"> <i>Michigan Chapter President's Meeting</i> – Rick will begin to get this coordinated. <i>Kerzner Prep</i> – Rick, Karl, and Pam (will also be including Maureen) will be meeting next week to begin to strategize <i>Spring PDD</i> – Currently have reserved space at Holiday Inn West. The Board would like to

revisit the timing of this after Rick confirms with other Michigan Chapters for any possible conflicts this spring.

The meeting adjourned at 2:40 PM

Dates of Interests:	Function/Purpose
August 8, 2002 4PM	Board Meeting - Jackson National Life
September 12, 2002 4PM	Board Meeting - Jackson National Life
September 17 , 2002 5:30 –8:30 PM	Program Meeting Bonus: TBD Program: Kerzner
October 10, 2002 4PM	Board Meeting - Jackson National Life
October 15, 2002 5:30 – 8:30 PM	Program Meeting Bonus: TBD Program: TBD
