



Building professionalism in project management.

**Project Management Institute
Michigan Capital Area Chapter**

Board of Directors Meeting Minutes

Meeting Date: October 7, 2008
Location: PTD Conference Room, 4th Floor, 3001 Coolidge, East Lansing
Time: 5:30 – 7:15 PM

President's Corner- Amy Piper

- Financial Update Overall
- Performance Measurements will be our focus during the upcoming fall Board Meetings
- Amy will bring ideas and expectation from the Fall Leadership Conference

Past President: John LeTourneau

- No update
- not able to attend

Communications- Amita Das

- No update

Programs- Sam Roberts

- No update
- not able to attend

Logistics- Randy Jobski

- Reviewed current Acteva PDD registration
- Discussed the PDD check-in and confirmed no Board Member nor Speaker names will be used for giveaways

Publicity- Charlie Kidd

- Newsletter will be published following PDD – planned for late October
- November meeting date is the week before Thanksgiving – no scheduling concerns like we had last year

Membership- John Oldham

- Update – September membership reporting from PMI not yet released

Professional Development- Marjorie Greer McIntyre

- Update on PMP Study Group – significant interest – will be forming following the PDD
- PDD Event
 - reviewed the Roster of Speakers
 - reviewed the Sponsoring Business list
 - reviewed the list of Confirmed Giveaways
 - approved having handout available that lists the business who donated PDD door prizes

Finance- Karl Meier

- Update included PDD and monthly detail Financial Report
- not able to attend

Special Projects- Marcia Jones

- Nothing to report

Outreach: Arun Sampath

- Following up with request from college located in Owosso

Webmaster: Ashok Kumar

- No Update
- not able to attend

Board Meeting Food Assignments

- John Oldham - September, 08
- Charlie - October, 08
- Randy - November, 08
- Karl M.- January, 09
- Sam R. - February, 09
- Marjorie - March, 09
- Amy - April, 09
- Arun S. - May, 09
- Marcia – June, 09